



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

February 29, 2008

MEMORANDUM FOR COMMITTEE MANAGEMENT SECRETARIAT
GENERAL SERVICES ADMINISTRATION

SUBJECT: Committee Charter Consultation – Chief of Engineers Environmental
Advisory Board

The Office of the Secretary of the Army has requested renewal of the charter for the Chief of Engineers Environmental Advisory Board (Attached).

The Department of Defense, pursuant to the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended) and 41 CFR, § 102-3.60, has carefully reviewed the Department of the Army's request, and has determined that renewing the charter for this discretionary federal advisory committee is in the best interest of the Department of Defense and the American public.

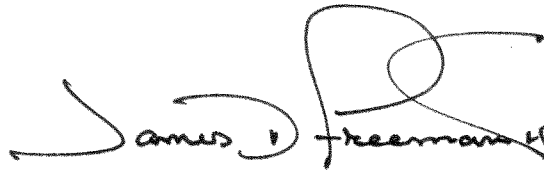
The Department of Defense has further determined that this discretionary advisory committee is essential to DoD's mission, and that no other DoD or Executive Branch advisory committee can meet these needs. The Board, through its membership, continues to provide expert advice on environmental issues facing the Corps of Engineers to the Department of Defense, and the Chief of Engineers.

The make-up of the committee is determined by the Department of Defense, and individuals, appointed by the Secretary of Defense, who are not full-time employees shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. With the exception of travel and per diem for official travel, the Board members shall serve without compensation.

The Board is authorized to establish subcommittees, and the committee, to include any subcommittees, will operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and 41 CFR, Parts 102-3 through 102-3.185.

Prior to submitting a Federal Register notice and subsequently filing the committee's charter with the Library of Congress and the appropriate congressional committees, the Department of Defense respectively requests that the Committee Management Secretariat review and approve the charter (attached). The charter has been reviewed and approved by the Office of the General Counsel for the Department of Defense.

If you should have any questions about this charter, please contact me at 703-601-2554, extension 128.

A handwritten signature in black ink, appearing to read "James D. Freeman II". The signature is stylized with a large, looping "F" and a cursive "James".

James D. Freeman II
Deputy Committee Management
Officer for the Department of Defense

2 Attachments
As stated

TAB 1



DEPARTMENT OF THE ARMY
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
105 ARMY PENTAGON
WASHINGTON DC 20310-0105

FEB 27 2008

MEMORANDUM FOR DIRECTOR, ADMINISTRATION AND MANAGEMENT,
OFFICE OF THE SECRETARY OF DEFENSE

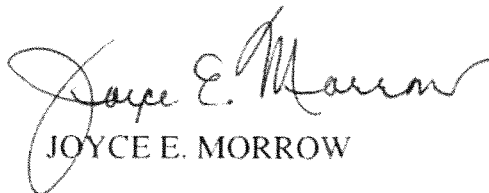
SUBJECT: Renewal of the Chief of Engineers Environmental Advisory Board Charter

Request renewal of the Chief of Engineers Environmental Advisory Board (COE EAB) Charter, which expires on 5 March 2008. The COE EAB is a Department of Defense Federal Advisory Committees under the purview of the Secretary of the Army.

The Chief of Engineers Environmental Advisory Board Charter Renewal Justification, dated 19 December 2007 (Enclosure 1), and the proposed COE EAB Charter (Enclosure 2) meet the criteria established under DoDI 5105.04, Enclosure 3, paragraph E3.4.6.2.1. Recommend approval to continue the committee.

My point of contact for this action is Marla-Jo Bonuccelli. She may be reached at 703-602-6268 or marla-jo.bonuccelli@hqda.army.mil.

Encls


JOYCE E. MORROW

Chief of Engineers Environmental Advisory Board
Charter Renewal Justification

1. Accomplishment of EAB Mission.

The purpose of the Environmental Advisory Board is to provide the Chief of Engineers independent, expert advice on environmental issues facing the Corps of Engineers. The EAB has accomplished this mission through discussion and advice provided at meetings as well as through development of short papers on such topics as environmental benefit assessment and integrated water resources management.

2. Rationale for Continued Operation.

The EAB was established in 1970 by the Chief of Engineers shortly after enactment of NEPA. The intent was to provide not only advice on specific policies, programs and problems, but perhaps more important, contribute to an enhanced mutual understanding and confidence between the Corps, the general public and the conservation community. This need has not diminished.

3. Accomplishments re: DOD

The EAB has provided important advice on the topics of environmental benefit assessment, integrated water resources management and numerous issues related to the post-Katrina environment.

4. Why function cannot be performed by DOD or be incorporated in another DOD Committee.

The responsibilities of the EAB and the expertise it contributes to the Civil Works program are unique within DOD. Environmental issues confronting the Corps have grown and become increasingly complex in the years since the Board was established.

5. Impact of discontinuation.

The Corps of Engineers would be unable to tap into the breadth and depth of expertise provided by the EAB, leaving it less able to effectively respond to the water resources needs and problems facing the Nation.

Request Submitted on 19 December 2007

CHARTER
CHIEF OF ENGINEERS ENVIRONMENTAL ADVISORY BOARD

A. Official Designation: The Committee shall be known as the Chief of Engineers Environmental Advisory Board (hereafter referred to as the Board).

B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972, as amended, shall provide the Secretary of Defense, through the Secretary of the Army and the Chief of Engineers (U.S. Army Corps of Engineers), independent advice and recommendations on matters relating to environmental issues facing the U.S. Army Corps of Engineers. The Secretary of the Army or designee may act upon the Board's advice and recommendations.

C. Board Membership: The Board shall be composed of not more than ten members who are eminent authorities in the field of natural (e.g. biological, ecological), social (e.g. anthropologist, community planner) and related sciences. Board Members appointed by the Secretary of Defense, who are not full-time Federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. Board Members shall be appointed on an annual basis by the Secretary of Defense, and shall serve no more than four years on the Board, unless an exception is granted. The Board Membership shall select the Board's Chairperson from the total Board Membership. Board Members shall, with the exception of travel and per diem for official travel, serve without compensation.

D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is two per year. The Board shall be authorized to establish subcommittees, as necessary, to fulfill its mission, and these subcommittees shall operate under the provisions of the Federal Advisory Committee Act of 1972, as amended.

E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.

F. Agency Support: The Department of Defense, through the U.S. Army Corps of Engineers, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C. § 6 Appendix 2, Section 6.

G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date this Charter is filed, whichever is sooner, unless the Secretary of Defense extends it.

H. Operating Costs: It is estimated that the operating costs for this Board, to include travel costs and contract support, are \$160,000.00. The estimated personnel costs to the Department of Defense equate to 0.75 full-time equivalents (FTEs).

I. Charter Filed:



DEPARTMENT OF THE ARMY
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY
105 ARMY PENTAGON
WASHINGTON DC 20310-0105

MEMORANDUM FOR DIRECTOR, ADMINISTRATION AND MANAGEMENT,
OFFICE OF THE SECRETARY OF DEFENSE

SUBJECT: Renewal of Chief of Engineers Environmental Advisory Board Charter

1. References:

- a. Department of Defense Instruction (DoDI) 5105.04, subject: Department of Defense Federal Advisory Committee Management Program, 6 August 2007.
 - b. Chief of Engineers Environmental Advisory Board Charter Renewal Justification, 19 December 2007.
 - c. Proposed Chief of Engineers Environmental Advisory Board Charter.
2. Request renewal of the Chief of Engineers Environmental Advisory Board (COE EAB) Charter, which expires on 5 March 2008. The COE EAB is a Department of Defense Federal Advisory Committee under the purview of the Secretary of the Army.
3. The COE EAB Charter and justification meet the criteria established in DoDI 5105.04, Enclosure 3, paragraph E3.4.6.2.1. Recommend approval to continue the committee.
4. My point of contact for this action is Marla-Jo Bonuccelli. She may be reached at 703-602-6268 or marla-jo.bonuccelli@hqda.army.mil.

2 Encls

1. Justification, 19 Dec 07
2. Proposed COE EAB Charter

JOYCE E. MORROW

TAB 2

CHARTER
CHIEF OF ENGINEERS ENVIRONMENTAL ADVISORY BOARD

- A. Official Designation: The Committee shall be known as the Chief of Engineers Environmental Advisory Board (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of Defense, through the Secretary of the Army and the Chief of Engineers (U.S. Army Corps of Engineers), independent advice and recommendations on matters relating to environmental issues facing the U.S. Army Corps of Engineers. The Secretary of the Army or designated representative may act upon the Board's advice and recommendations.
- C. Board Membership: The Board shall be composed of not more than ten members who are eminent authorities in the field of natural (e.g. biological, ecological), social (e.g. anthropologist, community planner) and related sciences. Board Members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. Board Members shall be appointed on an annual basis by the Secretary of Defense, and shall serve no more than four consecutive years on the Board. The Board Membership shall select the Board's Chairperson from the total membership. Board Members shall, with the exception of travel and per diem for official travel, serve without compensation.
- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is two per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Federal Officer shall attend all board and subcommittee meetings.

The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Department of Defense or any federal officers or employees who are not Board members.

- E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the U.S. Army Corps of Engineers, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.

- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner or unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Board is \$160,000.00. The estimated annual personnel costs to the Department of Defense are 0.75 full-time equivalents (FTEs).
- I. Recordkeeping: the records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: